

*Mrs Rathbone is the person responsible for child protection*



*In her absence any concerns should be reported to*



*Mr Hodgson and Mrs Scarlett*

## Our Lady Of Grace Catholic Academy

### **What is safeguarding about?**

All of the adults around you think that your health, safety and welfare are very important.

In our school, we respect our children and help protect their rights.

We do our best to help children make good educational progress.

We teach children how to recognise risks in different situations and how to protect themselves and stay safe.

### **How will we try to protect children?**

We try to provide a safe environment for our children to learn in.

We want to help ensure that children remain safe, at home as well at school.

We think it is important for our children to know where to get help if they are worried or unhappy about something.

### **Need to talk?**

You can talk to **any adult** in school if you need to but Mrs Scarlett's special job is to make sure that everyone feels happy and safe, if you want to talk to her.



**Mrs Scarlett**



You can also use the SHARP system to report your worries.

This is a safe confidential service

The SHARP system can be found on the school website.

<https://www.ourladyofgraceacademy.co.uk/the-sharp-system/>



If anyone is making you feel unsafe,  
it's not your fault



What should I do if I am worried about myself or a friend?

Tell an adult at school  
Tell an adult at home  
Tell a friend

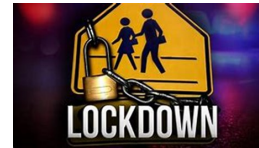
Everyone needs to feel safe so that they can be happy and do their best.



What kind of things make me feel unsafe.

- Being hurt by another adult or child
- Being touched in a way we don't like
- Not being look after at home
- Seeing someone you love hurt

## Staying safe when we are at school



We have lots of school rules to keep us safe and sometimes it may be necessary for the school to be locked down if we feel that there is an unsafe situation. Once we have heard the alarm we ask the children to stay in their classrooms and we lock the doors and pull down the blinds. We stay safe inside the classroom until we are told that we



In the event of a fire we are asked to evacuate the building and assemble at the fire assembly point which is: The far side of the ks2 playground -near the adventure trail. Your class teacher will then check that you are present and safe. We practice this evacuation once a term and the school staff record how long it takes for you to

If you are being bullied,  
here's what to do...

### Staying safe on line

## BULLYING

What should I do?

- 1 Tell an adult
- 2 Tell a friend
- 3 Think first
- 4 Walk away



## Stay safe online

Remember the 5 SMART rules when using the internet and mobile phones.

- S SAFE:** Keep safe by being careful not to give out personal information – such as your full name, email address, phone number, home address, photos or school name – to people you are chatting with online.
- M MEET:** Meeting someone you have only been in touch with online can be dangerous. Only do so with your parents' or carers' permission and even then only when they can be present.
- A ACCEPT:** Accepting emails, IM messages, or opening files, pictures or texts from people you don't know or trust can lead to problems – they may contain viruses or nasty messages!
- R RELIABLE:** Information you find on the internet may not be true, or someone online may be lying about who they are. Make sure you check information before you believe it.
- T TELL:** Tell your parent, carer or a trusted adult if someone or something makes you feel uncomfortable or worried, or if you or someone you know is being bullied online.

Find out more at Childnet's website ...